



**THE GUJARAT STATE CO-OP BANK LTD
(SCHEDULED APEX BANK)**

“SARDAR VALLABHBHAI PATEL SAHAKAR BHAVAN”

**NR. SHASTRINAGAR BRTS BUS STAND, ANKUR ROAD,
NARANPURA, AHMEDABAD – 380 013.**

WEBSITE: - www.gscbank.co.in

**E-TENDER FOR SUPPLY, INSTALLATION & COMMISSIONING OF AIR CONDITIONERS AT
EKTANAGAR SAHAKAR BHAVAN OF THE GUJARAT STATE CO-OPERATIVE BANK LTD.
(HEREINAFTER REFERRED AS GSC BANK).**

NOTIFICATION NO. : GSCB/ESTATE/67/10

DATE: 06.05.2025

INDEX

1. REQUEST FOR PROPOSAL.....	3
2. DETAILS OF ACTIVITIES.....	5
3. INSTRUCTION TO BIDDERS	6
4. BID EVALUATION PROCESS	8
5. TERMS OF REFERENCE	17
6. SELECTION OF AGENCY/SUCCESSFUL BIDDER.....	19
7. VARIOUS FORMATS	25
8. DEFINITIONS AND GENERAL TERMS AND CONDITIONS.....	33

1 Request for Proposal

The Gujarat State Coop. Bank Ltd. Invites e-tenders for “Supply, Installation & Commissioning of Air Conditioners at Ektanagar Sahakar Bhavan of The Gujarat State Co-Operative Bank Ltd.” (Hereinafter Referred As GSC Bank)”. Bidders/Agencies are advised to study this RFP document carefully before submitting their proposals in response to the Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

The complete bidding document has been published on <https://tender.nprocure.com> and www.gscbank.co.in for the purpose of downloading. The downloaded bidding document shall be considered valid for participation in the electronic bidding process (e-Tendering) subject to the submission of required tender/ bidding document fees and EMD.

Please note that the interested parties shall have the access to website <https://tender.nprocure.com> and www.gscbank.co.in and get themselves registered so as to enable them to participate in the e- Tendering process before due date.

The Bidder has to use two-cover (Technical Bid and Commercial Bid) method through e-Tendering in order to fill up the Tender.

Bidders (authorized signatory) shall submit their offers online in electronic formats for preliminary qualification, technical and financial proposal. However, Tender Document Fees, and Earnest Money Deposit (EMD) shall be paid as per the details provided in the RFP. The Gujarat State Coop. Bank Ltd. Shall not be responsible for delay in online submission by bidder due to any reason. For this, bidders are requested to upload the complete bid proposal well in advance so as to avoid issues like slow speed, choking of web site due to heavy load or any other unforeseen problems. All the terms and conditions mentioned in the tender application are binding on Bidders.

For any technical queries, please write to estate@gscbank.coop

Place: Ahmedabad

Date: 06.05.2025

Sd/-

Authorized Officer

The Gujarat State Coop. Bank Ltd.

DISCLAIMER:

The information contained in this Request for Proposal (“TENDER”) document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of GSC Bank Limited (“GSC Bank”/The Bank), is provided to the bidder(s) on the terms and conditions set out in this TENDER document and all other terms and conditions subject to which such information is provided.

This TENDER document is not an agreement and is not an offer or invitation by GSC Bank to any parties other than the applicants who are qualified to submit the bids (“Bidders”). The purpose of this TENDER is to provide the Bidder(s) with information to assist the formulation of their proposals. This TENDER does not claim to contain all the information each Bidder may require. Each Bidder may conduct its own independent investigations and analysis and is free to check the accuracy, reliability and completeness of the information in this TENDER. GSC Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this TENDER. GSC Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this TENDER.

The information contained in the document is selective and is subject to update, expansion, revision and amendment. GSC Bank does not undertake to provide any Bidder with access to any additional information or to update the information in this document or to correct any inaccuracies therein, which may become apparent. GSC Bank reserves the right of discretion to change, modify, add to or alter any or all of the provisions of this document and/or cancel the bidding process, without assigning any reasons whatsoever. Such change will be intimated or made accessible to all Bidders. Any information contained in this document will be superseded by any later written information on the same subject made available/accessible to all recipients by GSC Bank. GSC Bank also does not accept liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this document. GSC Bank reserves the right to reject any or all the responses to the tender documents / Bids received in response to this tender document and/or cancel the bidding process at any stage without assigning any reason whatsoever and without being liable for any loss/injury that Bidder might suffer due to such reason. The decision of GSC Bank shall be final, conclusive and binding on all the parties directly or indirectly connected with the bidding process.

It may be noted that notice regarding corrigenda, addendums, amendments, time-extensions, clarifications, response to bidder’s queries etc., if any to the tender document, will not be published through any advertisement in newspapers or any other media. Prospective bidders shall regularly visit Bank’s website for any changes / development in relation to this Tender document.

2 Details of Activities

S. No	Information	Details
1.	Date of Publication	07.05.2025 12.00 PM
2.	Download date	07.05.2025 12.00 PM
3.	Bid submission start date	07.05.2025 12.00 PM
4.	Pre Bid Meeting Date & time	14.05.2025 03.00 PM
5.	Pre Bid Meeting Venue	Head Office, The Gujarat State Coop. Bank Ltd, 3 rd Floor Estate Department, "Sardar Vallabhbhai Patel Sahakar Bhavan" Nr. Shastrinagar BRTS Bus Stand, Naranpura, Ahmedabad – 380013, Gujarat,
6.	Bid Submission End date & time	21.05.2025 05.00 PM
7.	Technical Bid Opening Date & Time	22.05.2025 03.00 PM
8.	Commercial Bid Opening Date & Time	Will be informed later
9.	Document fee (Non Refundable)	Rs. 2,000/- (INR Two Thousand Only) + 18% GST (2,000 + 360(GST) = 2,360/-) to be deposited in the Bank Account mentioned below by or before the last date and time of submission of tender. Scanned copy of receipt is to be uploaded on e-procurement site along with the bid. Bids without tender fee will be rejected. Bank: The Gujarat State Co Operative Bank Ltd Account No: 91547000013 IFSC:GSCB0000001
10.	EMD	Rs. 1,00,000/- (INR One Lakhs Only) to be deposited in the Bank Account mentioned below by or before the last date and time of submission of tender. Scanned copy of receipt is to be uploaded on e-procurement site along with the bid. Bids without EMD will be rejected. Bank: The Gujarat State Co Operative Bank Ltd Account No: 91547000013 IFSC:GSCB0000001
11.	The Proposal should be filled in by the Bidder in English language only.	
12.	The bidder should quote price in Indian Rupees only. The offered price must be as per the Price Bid mentioned in the RFP.	
13.	No Consortium is allowed.	
14.	Proposals/ Bids must remain valid for 90 days from the date of opening of Commercial Bid.	

3 Instruction to Bidders

3.1 General

All informations supplied by the bidders may be treated as contractually binding on the bidders, on successful award of the assignment by The Gujarat State Coop. Bank Ltd. On the basis of this RFP. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of The Gujarat State Coop. Bank Ltd. Any notification of preferred bidder status by The Gujarat State Coop. Bank Ltd. Shall not give rise to any enforceable rights by the Bidder. The Gujarat State Coop. Bank Ltd. May cancel this RFP at any time prior to a formal written contract being executed by or on behalf of The Gujarat State Coop. Bank Ltd.

3.2 Compliant Proposals/ Completeness of Response

1. Bidders are advised to study all instructions, forms, terms, requirements and other information in the RFP documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
2. Failure to comply with the requirements set out in this RFP may render the proposal non-compliant and the proposal may be rejected. Bidders must:
 - a. Include all documentation specified in this RFP;
 - b. Follow the format of this RFP and respond to each element in the order as set out in this RFP;
 - c. Comply with all requirements as set out within this RFP.

3.3 Pre-bid Meeting and Clarifications

1. Pre-bid Meeting

- a. The Gujarat State Coop. Bank Ltd. May hold a pre-bid meeting with the prospective bidders through physical mode and bidders are requested to submit their pre-bid queries by 14th May 2025 15:00 hours by email at estate@gscbank.coop
- b. The bidders will have to ensure that their queries (if any) for pre-bid meeting should reach to The Gujarat State Coop. Bank Ltd. Only by email on estate@gscbank.coop by the given date
- c. The queries should necessarily be submitted in following format (soft copy in MS Excel file to be attached)

S.N.	RFP Document Reference (Section & Page Number)	Content of RFP requiring clarification	Points of Clarification

- d. The Gujarat State Coop. Bank Ltd. Shall not be responsible for ensuring receipt of the bidder's queries. Any request for clarification posts the indicated date and time shall not be entertained by The Gujarat State Coop. Bank Ltd.
- e. The Gujarat State Coop. Bank Ltd. Will not respond to individual pre - bid queries. All the

queries will be discussed internally by GSC Bank and any clarifications/changes will be communicated through the release of Corrigendum only.

- f. Bidders shall not communicate with GSC Bank to inquire about status of any query raised by them.

2. Issue of Corrigendum

- a. At any time prior to the last date for receipt of bids, The Gujarat State Coop. Bank Ltd. May for any reason whether at its initiative or in response to a clarification requested by a prospective bidder, modify the RFP document by a corrigendum.
- b. Any such corrigendum shall be deemed to be incorporated into the RFP. In order to provide prospective bidders reasonable time for taking the corrigendum in account, The Gujarat State Coop. Bank Ltd. May, at its discretion, extend the last date for the receipt of proposal.
- c. The corrigendum will be published on GSC Bank website www.gscbank.co.in and <https://tender.nprocure.com> only.

3.4 Key Requirements of the Bid:

1. Right to Terminate the Process

- a. The Gujarat State Coop. Bank Ltd. may terminate the RFP process at any time and without assigning any reason. The Gujarat State Coop. Bank Ltd. makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b. This RFP does not constitute an offer by The Gujarat State Coop. Bank Ltd. The bidder's participation in this process may result in The Gujarat State Coop. Bank Ltd. selecting the bidder to engage towards execution of the contract.

2. RFP Document Fees

RFP document can be downloaded from <https://tender.nprocure.com> and www.gscbank.co.in. Bidders are required to deposit the document Fee of ₹ 2,000/- (Rupees Two Thousand only) + GST in the bank account, the details of which are mentioned below, by or before the last date & time of submission of bid. Scanned copy of the proof of online credit is to be uploaded on <https://tender.nprocure.com> along with the bid. Proposals received without or with inadequate RFP document fees shall be rejected.

Bank Account Details

Bank: The Gujarat State Cooperative Bank Ltd.

Account No: 91547000013

IFSC: GSCB0000001

3. Earnest Money Deposit (EMD)

Bidders are required to deposit the Earnest Money Deposit (EMD) of ₹1,00,000/- (Rupees One Lakhs only) in the bank account, the details of which are mentioned below, by or before the last date & time of submission of bid. Proposals received without or with inadequate EMD shall be rejected. EMD will be refunded within 30 days of completion of the tendering process.

Bank Account Details:

Bank: The Gujarat State Co Operative Bank Ltd.

A/c Account Number: 91547000013

IFSC Code: GSCB0000001

4. Method of Submission of Bids

- a) The two-bid cover system shall be followed. Technical and Commercial Bids shall be uploaded separately through the e-Tendering mode <https://tender.nprocure.com>. Please note that Prices shall not be indicated in the Technical Proposal but shall only be indicated in the Commercial Proposal.
- b) All the pages of the proposal must be sequentially numbered and must contain the list of contents/index with page numbers. Any deficiency in the documentation may result in the rejection of the Bid.
- c) All pages of the bid shall be signed and stamped by the authorized person only.
- d) The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by The Gujarat State Coop. Bank Ltd. To facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process. The Gujarat State Coop. Bank Ltd. will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- e) The offer submitted by the bidders should be valid for minimum period of 365 days from the date of submission of bid.
- f) Hard copy of Technical Bid with all the relevant documents as per mentioned in RFP of this tender, need to submit on or before 21st May, 2025 17.00 Hrs. at the GSC Bank, Head Office, Ahmedabad.

4. Bid Evaluation Process

4.1 Eligible Bidders

1. This Invitation for Bids is open to the Firms (Private Limited Company/Agency/ Public Limited Company/any another Company/LLP) incorporated/registered under relevant Act in India.

2. The Bidder(s) has to comply the Pre-Qualification Criteria mentioned in Section 4.3.
3. All participating Bidders are required to register in the e-procurement portal <https://tender.nprocure.com>. The Bidder intending to participate in the bid is required to register in the portal using his/her active personal/official e-mail ID as his/her Login ID and attach his/her valid Digital Signature Certificate (DSC) to his/her unique Login ID. He / She has to submit the relevant information as asked for about the firm.
4. The Gujarat State Coop. Bank Ltd. may disqualify or terminate the Contract at any stage if the Bidder has made untrue and false representation in the forms, statements and attachments submitted in the proof of the qualification requirement and/or have a record of poor performance such as abandoning the works, not properly completing the contract, inordinate delay in completion or financial failure, litigation history, etc.
5. GSC Bank reserves the right to disqualify a bid if it is found that bidder has quoted unfeasible and unreasonably low prices or exorbitantly high prices.
6. If proceedings for suspension or cancellation of registration or for blacklisting due to poor performance by the Bidder has been started by any Department/ Undertaking of Government of any State or UT/ Government of India against the Bidder before the issue date of this Bid Document and the same is subsisting on the last date of submission of bid, the Bidder cannot participate in bidding process.
7. A bidder shall not have conflict of interest. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:
 - They have controlling partner in common; or
 - They receive or have received any direct or indirect subsidy from any of them; or
 - They have the same legal representative for the purpose of this bid; or
 - They have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder, or influence the decisions of The Gujarat State Coop. Bank Ltd regarding this bidding process; or
 - If A Bidder participates in more than one bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the same Sub System Integrator in more than one bid; or
 - A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; or
 - A Bidder, or any of its affiliates has been hired (or proposed to be hired) by The Gujarat State Coop. Bank Ltd for the contract.

4.2 Criteria for Bid Evaluation

A three-stage procedure will be adopted for evaluation of proposals as follows:

- Pre- Qualification or Eligibility Criteria;

- Commercial bid opening and Final evaluation

4.3 Pre-Qualification Criteria

The bidder must possess the requisite experience, strength and capabilities in providing the services necessary to meet the requirements, as described in the tender document. The bidder must also possess the technical know-how and the financial wherewithal that would be required to successfully provide the **“Supply, Installation & Commissioning of Air Conditioners”** sought by the GSC Bank. The bids must be complete in all respect and should cover the entire scope of work as stipulated in the tender document. The invitation to bid is open to all bidders who qualify the eligibility criteria as given below. Eligibility criteria are mandatory and any deviation in the same shall attract bid disqualification.

SR. NO.	Eligibility Criteria	Documents to be Submitted
1.	The bidder must be an Indian firm/ organisation registered under Indian Companies Act.	Copy of Certificate of Incorporation issued by Registrar of Companies.
2.	The bidder should not be currently blacklisted by any Central/State Govt. dept./Public Sector Unit./etc.	Certificate from Company Secretary
3.	The bidder should have relevant experience of minimum of 5 years in “Supply, Installation & Commissioning of Air Conditioners”	Copy of order and/or certificate of completion of the work.
4.	The bidder’s should have ISO9001 certifications.	Copy of the valid certificates.
5.	The bidder should have implemented at least 3 “Supply, Installation & Commissioning of Air Conditioners” project in Government/PSU sector/Large Enterprise	Copy of order and/or certificate of completion of the work.
6.	The bidder should provide complete Bio-data of all resources that will be deputed to this project.	Copy of Bio-data of resources.
7.	Bidders with Support Centre and project office based in Vadodara or Ahmedabad (Gujarat) would be preferred.	Copy of the address proof.
8.	Bidders should have minimum 5 implementations in last 3 year and out of that 2 should be in Govt./Autonomous/PSU/Statutory setups/ Large Enterprise	Copy of order and/or certificate of completion of the work.
9.	Bidders should provide a detailed time schedule for the total implementation of the “Supply, Installation & Commissioning of Air Conditioners”	Copy of detail time schedule with implementation plan should be provided by the bidder
10.	The bidder should provide address details of their project office and support centre for personal visit by the concerned GSC Bank officials.	Copy of address detail should be provided.

1. This bid to respond is open to proprietorship/ partnership firms/ LLP/ Agency/ companies which are engaged in the business of air conditioning sales and services.
2. The bidder should be an Indian Company/ Firm/ Agency with Registered office in Vadodara or Ahmedabad (Gujarat) (Submit Registered Address Proof)
3. Bidder must be a registered firm/company/ LLP/ partnership firm /Agency/ proprietorship firm in government and registration should be minimum 5 (five) years or more. Bidders have firm's valid and working/ currently active documents PAN, GST, Shop Establishment license, Certificate of Incorporation etc. (Submit the copies of all applicable)
4. Bidder should not have been blacklisted in past by any University/ State or Semi-Govt. /Central Govt./ BFSI/ PSU/ Corporate/ Co-Operative/ Municipal Corporation/ Society/ Regulator/ statutory body. (Submit "Tender Acceptance Letter & Bid Undertaking" as Annexure A, with an authorized signatory with sign and stamp).
5. Information about the Organization or Bidder (Submit "Particulars of Bidder" as Annexure B, with an authorized signatory with sign and stamp).
6. The bidder should not be under liquidation, Black listed, court receivership or similar proceedings should not be bankrupt. Bidder should submit notarized affidavit on the Stamp Paper of Rs.300/- for the same. (as per Annexure-D)
7. Bidder should have an average annual turnover of at least Rs. 5 crore during last three financial years with a Positive balance sheet. (Submit Balance Sheet & C.A. certified copy of turnover Certificate for last 3 years).
8. The amount of Tender fee will Rs.2,000/ + GST and EMD amount Rs. 1 lakh to be deposited along with Technical Bid. EMD amount will be released after successful commissioning of Air Conditioner. That all amount should be paid In favor of "The Gujarat State Co-op. Bank Ltd" Payable in form of NEFT/RTGS/IMPS.
9. The Agency should have its own Bank Account. Certified copy of the account maintenance for issued by the Bank shall be enclosed. (Submit Letter of Account maintained by Bank Duly Signed & Stamped on Bank's Letter Head)
10. Earnest Money Deposit (EMD) The bidder should deposit Earnest Money Deposit (EMD) refundable in the form of NEFT/RTGS/IMPS payable The Gujarat State Co-Op Bank Ltd, Ahmedabad. The bid without EMD shall be rejected and no correspondence will be entertained on this subject. EMD amount of the successful bidder will be released after successful commissioning of the Air Conditioners.

The Technical Bids will be evaluated using the following criteria:

Table - A

Sr. No.	Technical Parameters for Evaluation	Max score	Supporting Documents
1.	<p>The bidder's average turnover criteria for last 3 financial years</p> <ul style="list-style-type: none"> Upto 2.5 Crores – 10 Marks INR > 2.51 – 4.99 Crores – 15 Marks INR > 5 Crores – 20 Marks 	20	<p>a. Copies of audited balance sheets of last 3 financial years</p> <p>b. CA certificate.</p>
2.	<p>The Bidder should have the experience of completion of similar works in any of the Banking establishment (preferably) or any others as follows:</p> <p>Three similar completed works costing not less than Rs. 5,00,000/ -- 5 Marks</p> <p>or</p> <p>Two similar completed works costing not less than Rs. 10,00,000/ -- 10 Marks</p> <p>or</p> <p>One similar completed work costing not less than Rs. 15,00,000/ -- 15 Marks</p>	15	Copies of Work Orders/ Agreements
3.	<p>Number of years of Experience in Gift article services:</p> <ul style="list-style-type: none"> Years > 10 years 10 marks Years < 10 years 05 mark 	10	Copies of Work Orders/ Agreements
4.	Experience in completion of similar works in any of the Banking establishment (preferably) or any others and has minimum 3 work/purchase order	10	Copies of the valid certificates
5.	<p>Satisfactory performance certificates from Two different clients</p> <ul style="list-style-type: none"> 2 certificates 10 marks 1 certificate 05 marks 	10	Self-Declaration
6.	Presentation: Understanding of tendered work & showing the methodology of work plan	30	
7.	Area of operation in Ahmedabad	5	
	TOTAL MARKS	100	

Technical Evaluation (TE)

- a) Selection in the Technical Bid will be based on the performance in each Proficiency Criteria stipulated as per **Table – A**.
- b) Presentation by Bidders
- i. The Bidder/s scoring more than 70% of the total technical score will be technically qualified and eligible for commercial bid opening.
 - ii. Presentation meeting & Site visit will be conducted with all the bidders. Each of the bidders will be requested to demonstrate the architecture / solution being proposed in the technical evaluation phase of the process.
 - iii. The GSC Bank shall communicate the venue, date and time of Presentation meeting to the Bidders separately. No request for change in date/time shall be entertained after communicating by the GSC Bank. The GSC Bank reserves the right to change the venue, date, time with due intimation to the Bidders.
 - iv. If a Bidder does not come up for Presentation meeting at the appointed date and time, it will be construed that Bidder is not interested in bidding for the project.
 - v. The Bidder has to show the Proficiency of the Company in implementing, “Supply, Installation & Commissioning of Air Conditioners” Project in GSC Bank.
 - vi. Selection of the successful bidder shall be tentatively as per proficiency criteria mentioned in **Table - A**

a. Technical Bid

Section A: Tenderer General Information

Name of the Tenderer Party/ Firm/ Company/Agency/LLP	
Status of Firm: Proprietorship /Limited Company / Partnership firm/ Agency/LLP/ Other (Specify)	
Name of Partner/Director/Proprietor	
Name of the Head & Designation	
Postal Address	
Local Office Address at (Gujarat) (Preferable Ahmedabad or Vadodara)	
Tele. No. (Office) & Mobile No.	
Website	
Email Address	

Section B: Registration Details

No.	Detail	Numbers	Date
1	Year of Establishment		
2	Registration No: (Proprietorship / Limited Company / Partnership firm/ Agency / LLP/ Other (Specify)) {should be minimum 05 (five) Years or More}		
3	PAN No.		
4	GST No.		
5	Shops and Establishment Registration		
6	Certificate of Incorporate MOA, AOA		

Section C: Details of Financial Turn Over (at least Rs.200/- lakhs)

No.	Financial Year	Turnover (Amount)
1	2022-23	
2	2023-24	
3	2024-25	

Section D: Bank Account Detail

No.	Name of Bank, Branch	Activated from	Type of account

Note:

- 1) Tenderer are requested for technical fulfillment, fill all above details online and also submit as per mentioned in Index and submit it physically.
- 2) Tenderer are request to submit all details in three covers. Cover: 1) for tender fee & EMD
Cover: 2) for all technical documents. (Dully sign and stamp of tenderer firm)
Cover: 3) Put cover 1 and 2 in Cover three and sealed it with title "E-Tender: Supply, Installation & Commissioning of Air Conditioners"

b. FINANCIAL BID

Rates quoted should be Net Unit Rate
(Unit Price + GST + Cartage, if any)

SR. NO.	Item Name/ Specification	Unit of Measurement	Recommended Make/ Brand	Qty.	Unit Rate in Rupees
A	<u>AC Specification – Split ACs</u> Capacity : Min. 1.8 - 2.2 Tonnage Cooling Capacity : 24000 BTU & above Type : Non-Inverter Airflow : 15 mtrs. & above Compressor : Latest technology Refrigerant : R32 or 410A Noise Level : < 50 dB Operation : Remote Control Star rating : 2 or 3 & above Anti-corrosive ODU coating must (Without Kit)	Each	Mitshubishi Electric OR Mitshubishi Heavy OR Akabishi OR O'General/ OR Hitachi With Model No. & year	45	
B	<u>Installation Part</u>				
1.	Installation charges for split AC			45	
2.	Copper Pipe	Per ft.			
3.	M. S. Braket – L Type			45	
4.	Hard UPVC Draine – ½	Per ft.			
5.	Control Cable for Indoor to Outdoor	Per ft.			
6.	Zari work	Per ft.			
7.	Core Hall			45	
8.	Other – 1, if specify				

5 TERMS OF REFERENCE

5.1 INTRODUCTION & SCOPE OF WORK:

1. Introduction

The Gujarat State Cooperative Bank is a Scheduled Bank (registered under the Gujarat State Cooperative Societies Act 1961) having requisite Banking License with Head Office located in Ahmedabad. As an Apex bank to 18 District Cooperative Banks across Gujarat, GSC Bank serves the credit & financial needs of nearly 2.8 Million farmers of 9400 PACS. GSC bank provides retail banking services to more than 50,000 people through a network of 33 branches in Gujarat. GSC Bank is committed to rural and agriculture development through its vast network of cooperative banks & societies spread throughout the State of Gujarat. GSC Bank stands for three tier structure, prosperity and cooperative principles.

2. ABOUT EKTANAGAR SAHAKAR BHAVAN

- With the inspiration of Hon'ble Prime Minister Shri Narendrabhai Modi & Hon'ble Minister of Cooperation Shri Amitbhai Shah, The Gujarat State Co-op Bank, under the visionary leadership of its Chairman, Sh. Ajaybhai H. Patel and Board of Directors has developed this Training Centre/Sahakar Bhavan at EktaNagar near “Statue of Unity” in Narmada District of Gujarat.
- The Sahakar Bhavan Complex has an Auditorium Building, a Conference Room, Guest House and Staff Quarters.
- The guest house building features 5 Executive Suites, 28 Super Deluxe rooms having AC, TV and Wi-Fi along with the modern furniture and fixtures. It also has 45 numbers of six-bedded rooms and dormitory for drivers thereby having a total accommodation facility for 360 persons.
- This complex has modern auditorium with audio and video training/ meeting facility for approx. 370 persons.
- Video conferencing facility for 100 persons.
- General Dining facility for 136 persons and VIP Dining facility for 56 persons along with a well-equipped modern Kitchen.
- Parking facility for 320 two wheelers & 75 four wheelers

3. Scope of work

The prime object of the bidder will be to supply, install & commission air conditioners at Ektanagar, Sahakar Bhavan of The Gujarat State Co-operative Bank Ltd. which will include the following:

- a) All conducting, wiring and associated ducting.
- b) Any other services that may be required for the systems to be implemented and integrated with the rest of Ektanagar Sahakar Bhavan infrastructure. For this purpose,

the bidder may visit Ektanagar Sahakar Bhavan premises to obtain any information they may require to design the total solution implementation for Ektanagar Sahakar Bhavan.

4. Terms and conditions of Contract for Supply, Installation & Commissioning Air Conditioner

1. The successful bidder shall supply and install the Air Conditioner as required at the Ektanagar Sahakar Bhavan and as mentioned in the commercial bid as per the rates agreed between the bidder and GSC Bank.
2. The successful bidder shall ensure that all the equipment installed by it provides the desired results all the time without any inconvenience to GSC Bank.
3. During the warranty period of all the products, the successful bidder shall be in a position to provide necessary replacements of the equipment or parts of the equipment as well as timely support to GSC Bank at Ektanagar Sahakar Bhavan through qualified manpower on the same business day.
4. The successful bidder must be in a position to provide maintenance of all the products and support thereof to GSC Bank at Ektanagar Sahakar Bhavan until expiry of warranty period.
5. The successful bidder shall be in a position to provide required installation, maintenance and support services of all the products/equipment during the warranty.
6. It is the primary duty of the successful bidder to ensure that all the installed air-conditioners are in working condition etc. Hence the Successful bidder should monitor by inspection all air-conditioners in the GSC Bank's Ektanagar Sahakar Bhavan.
7. Technicians employed should have competency in the objective of the tender, which will be the liability of the successful bidder.

5.2 RESPONSIBILITIES OF THE SUCCESSFUL BIDDER

1. Bidder must provide with 24*7*365 emergency number to reach a support person and their backup in the event of equipment failure.
2. Strict compliance of the terms and conditions of this document. The staff employed by the successful bidder shall be subject to inspection by the authorized officers of GSC BANK, Ektanagar Sahakar Bhavan.
3. No accommodation will be provided by the GSC BANK at Ektanagar Sahakar Bhavan for the agency staff in the concerned premises.
4. Successful bidder shall take care of any complaints regarding unsatisfactory jobs and shall, in addition, attend to any other jobs assigned by the authorized officers of the GSC BANK, Ektanagar Sahakar Bhavan.
5. The Successful bidder shall be responsible for the discipline of its personnel deployed at GSC BANK, Ektanagar Sahakar Bhavan.
6. The Successful bidder shall ensure that property of GSC BANK, Ektanagar Sahakar Bhavan is not damaged due to negligence of Successful bidder's employee while on duty at Ektanagar Sahakar Bhavan. In case of any damage, the Successful bidders shall be responsible to make payment for the losses.

7. The Successful bidder shall deal and settle the matters connected with installation, commissioning and related service matters.
8. The Successful bidder shall ensure proper identity of its personnel. GSC BANK shall not be responsible for any claim of whatsoever nature against the Successful bidder from third party including claims, if any, from the personnel employed by the Successful bidders and deployed at the GSC BANK, Ektanagar Sahakar Bhavan.
9. The Successful bidder shall be responsible for any act of indiscipline on the part of persons deployed. The Successful bidder shall not appoint/ sublet any sub company/ agency to carry out any obligation under the contract.
10. The Successful bidder will replace any of its personnel immediately, if they are found unacceptable to the GSC Bank for any reasons including, security risk, incompetence, conflict of interest and breach of confidentiality or improper conduct upon receiving instructions from the GSC Bank.
11. GSC Bank shall not be liable for any loss, damage, theft, burglary, robbery of any personal belongings, equipment or vehicles of the personnel of the Successful bidder.
12. The Successful bidder's personnel shall not divulge or disclose to any person any details of office, operational process, technical or administrative/ organizational matters as all are of confidential/ secret nature that can attract legal action against the Successful bidder.
13. The persons deputed shall not be below the age of 18 years, they shall work cordially in cooperation with the employees of GSC Bank.
14. The transportation, food, medical and any other statutory requirement under the various Act/Govt. Regulations in respect of each personnel of the Successful bidder will be the responsibility of the successful bidder.

6 Selection of successful bidder

6.1 AWARD CRITERIA

The Gujarat State Coop. Bank Ltd. will award the Contract to the bidder who qualifies in all aspects and bids lowest compared to other bids”.

6.2 RIGHT TO ACCEPT ANY PROPOSAL & REJECT ANY/ ALL PROPOSAL(S)

The Gujarat State Coop. Bank Ltd. reserves the right to accept or reject any proposal, and to annul the tendering process and reject all proposals at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for such action.

6.3 OTHER TERMS AND CONDITIONS

Without incurring any liability, whatsoever to the affected bidder or bidders, The Gujarat State Coop. Bank Ltd. reserves the right to:

1. Amend, modify, or cancel this tender and to reject any or all proposals without assigning any reason.

2. Change any of the scheduled dates stated in this tender.
3. Reject proposals that fail to meet the tender requirements.
4. Remove any of the items at the time of placement of order.
5. Increase or decrease no. of quantity supplied under this project.
6. If there is unsuccessful in negotiating a contract with the selected bidder, The Gujarat State Coop. Bank Ltd. will begin contract negotiations with the next best value bidder in order to serve its best interest.
7. Make typographical correction or correct computational errors to proposals
8. Request bidders to clarify their proposal.

6.4 NOTIFICATION OF AWARD

The Gujarat State Coop. Bank Ltd. Will duly notify the successful bidder in writing or by email (in shape of issuing Letter of Intent), that its proposal has been accepted.

In case the tendering process has not been completed within the stipulated period, The Gujarat State Coop. Bank Ltd. may like to request the bidders to extend the validity period of the bid.

6.5 SIGNING OF CONTRACT

After The Gujarat State Coop. Bank Ltd. notifies the successful bidder that its proposal has been accepted, The Gujarat State Coop. Bank Ltd. shall issue work orders and enter into a contract with the successful bidder taking into account the relevant clauses of RFP, pre-bid clarifications, corrigendum, and the proposal of the bidder in addition to other agreed clauses.

6.6 FAILURE TO AGREE WITH THE TERMS AND CONDITIONS OF THE RFP

Failure of the successful bidder to agree with all the terms & conditions of the RFP and the proposal submitted by the successful bidder, shall constitute sufficient grounds for the annulment of the award, in which event The Gujarat State Coop. Bank Ltd. may award the contract to the next best value bidder or call for new proposals from the interested bidders. In such a case, The Gujarat State Coop. Bank Ltd. shall invoke the EMD as the case may be.

6.7 PAYMENT TERMS

The GSC Bank hereby agrees to pay the amount of consideration of the contract to successful bidder which is amount of the work order after item being supplied basis without any advance payment. The amount of work is inclusive of Man, Material, Transportation, Transit Insurance, Loading & Unloading, Taxes, Fuel, Driver or Staff Wages etc. Each of the services in the scope of works once completed by successful bidder shall be paid only after the verification report by GSC Bank. The successful bidder has to submit the Bill with adequate information within 15 days, which shall be paid within 15 days from submission of the bill. All the expenses, all taxes, etc. towards the

contract shall be borne by successful bidder. No Prior or Advance payment will be done. Payments shall be done against the Consolidated Bills after verification only.

6.8 WORK ORDER

- On the basis of financial and technical evaluation by the GSC Bank of the qualified bidders contract shall be awarded.
- The work must commence within a week of the signing of the Contract. The decision of the GSC Bank in matters relating to award of contract shall be final and binding.

6.9 VALIDITY, EXTENSION AND TERMINATION OF AGREEMENT:

The successful Bidder has to convey acceptance of Letter of Intent (LOI) within 07 working days of receipt of Letter of Intent (LOI).

6.10 TERMINATION:

1. Bank shall have option to terminate/ cancel this RFP at any stage without any prior notice. In following events Bank shall terminate this assignment or cancel any particular order, if Bidder :
 - a. breaches any of its obligations set forth in this assignment or any subsequent agreement and Such breach is not cured within thirty (30) Working Days after Bank gives written notice; or
 - b. the progress regarding execution of the contract/ services rendered by the Successful bidder is not as per the prescribed time line, and found to be unsatisfactory; or
 - c. supply of substandard materials/ services; or
 - d. delay in delivery/ installation/ commissioning of services; or
 - e. If deductions of penalty exceeds more than 5% of the total contract price.
2. If Bank terminate or cancel the assignment on the default mentioned in the termination clause, in such case The Gujarat State co-op. Bank Ltd reserves the right to get the balance contract executed by another party of its choice. In this event, the Successful bidder shall be bound to make good the additional expenditure, which the Bank may have to incur to carry out bidding process for the selection of a new Successful bidder and for execution of the balance of the contract.
3. Sub-letting/ sub-contracting is not permitted. That on the expiry of the agreement as mentioned above the agency will withdraw all its personnel and clear its personnel's accounts by paying their legal dues. In case of any dispute on account of the termination of employment or non-employment by the personnel of the agency it shall be the entire responsibility of the agency to pay and settle the same.

6.11 RATES

1. Rates should be quoted for all kind of air conditioning system installed in premises exclusive of taxes but inclusive of all F.O.R. (freight on road), insurance, cartage, labour charges etc. On Door Delivery basis at GSC Bank Ektanagar Sahakar Bhavan.

2. Rates quoted should be any plea for clerical/typographical error etc. Would not be accepted. No Correspondence will be entertained after opening of Financial Bid.
3. Conditional Bid would not be entertained.
4. All expenses for the execution of contract, service Agreement shall be borne by the Successful Bidder.

6.12 PENALTIES:

1. Liquidated Damages : if the suppliers fail to deliver and place any or all the item or perform the service by the specified date as mention in purchase order, penalty at the rate of 0.5% per week of delayed value of goods subject to the maximum 10% of delayed goods value will be deducted. Alternately, the GSC Bank will procure the item and charge the differential value on the bidder, if any.
2. If the successful bidder fails to deliver required work as per agreed schedule or quality, the GSC Bank can appoint other agencies, Successful bidder/contractor and actual payment made to these agencies shall be debited to the Successful bidder.
3. Any accidents or incidents occurring at the campus before, while or during the event of execution of contract and damaging any assets within the premises shall attract serious consequences for the successful bidder penalty as decided by the committee of the GSC Bank along with the forfeiting of the security deposit/EMD and Legal Action for Negligence and irresponsible services claiming all the damages & compensations.

6.13 RECOVERY OF SUM DUE:

As per the service contract entered between The GSC BANK, Ahmedabad and the Successful Bidder(s), if any sum of money is recoverable from the successful Bidder, The GSC BANK shall be entitled to recover such sum by appropriating in part or full from the security deposit already deposited by the Successful Bidder(s).

6.14 INTERPRETATION:

In the event of any difference in the interpretation of any of the clauses of the service contract and/or the tender documents, the clarification given by The GSC Bank shall be final and binding on the Parties.

6.15 SETTLEMENT OF DISPUTES:

The Parties shall use their best efforts to amicably settle all disputes arising out of or in connection with the Contract/Agreement in the following manner:

1. The Party raising a dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.
2. The matter will be referred for negotiation between nominated officials of GSC Bank and the successful bidder. The matter shall then be resolved by them and the agreed course of action documented within a further period of 15 days.

3. The Parties agree that any dispute between them, which cannot be settled by negotiation in the manner, described above, may be resolved exclusively by arbitration and such dispute may be submitted by either party to arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Ahmedabad, India and conducted in accordance with the provision of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint 1 arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator. The arbitration proceedings shall be conducted in the English language. Subject to the above, the courts of law at Ahmedabad alone shall have the jurisdiction in respect of all matters connected with the Contract/Agreement even though other Courts in India may also have similar jurisdictions. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides.

The provision under this section survives the Contract/Agreement.

6.16 STANDARD OF PERFORMANCE.

The selected Bidder shall perform and carry out their obligations under the Contract with due diligence and efficiently. The SUCCESSFUL BIDDER shall always act in respect of any matter relating to this contract as faithful advisor to the GSC. The SUCCESSFUL BIDDER shall always support and safeguard the legitimate interests of the GSC in any dealings with the third party. The SUCCESSFUL BIDDER shall conform to the requirements laid down in Bid in totality.

6.17 CARTEL AND MULTIPLE BIDS

Multiple bids being submitted by one party or of common interest are found in two or more tenderers, the parties are liable to be disqualified. While processing the tender documents, if it comes to the knowledge of the GSC Bank, Ahmedabad that some of the bidders have formed a cartel resulting in delay/holding up the processing of tender, the tenders involved in cartel are liable to be disqualified for this contract as well as for a further period of two years or more.

6.18 THE GUJARAT STATE CO-OP BANK LTD RESERVES THE RIGHT TO:

1. Reject any and all responses received in response to the RFP.
2. Waive or Change any formalities, irregularities or inconsistencies in proposal format delivery.
3. Extend the time for submission of all proposals.
4. Select the most responsive Bidder (in case no Bidder satisfies the eligibility criteria in totality).

5. Select the next most responsive Bidder if negotiations with the Bidder of choice fail to result in an agreement within a specified time frame.
6. Share the information/ clarifications provided in response to RFP by any Bidder, with any other Bidder(s) /others, in any form.
7. Cancel the RFP/ Tender at any stage, without assigning any reason whatsoever.
8. Change the time schedule of the RFP for inviting the bids or evaluation thereof.
9. Modify the quantity or any specifications related to eligibility or technicalities.
10. No obligation to accept the lowest or any other offer received in response to the RFP and shall be entitled to reject any or all of the offers. Bank has full rights to reissue the tender bid for any reasons felt necessary by the Bank. The Bank's decision in this regard shall be final, conclusive and binding upon the Bidder.

6.19 INFORMATION CONFIDENTIALITY:

This document is meant for the specific use by the Company/ person/s interested to participate in the current tendering process. This document in its entirety is subject to copyright laws. The Gujarat State co-op. Bank Ltd expects the Bidders or any person acting on behalf of the Bidders to strictly adhere to the instructions given in the document and maintain confidentiality of information. The Bidders will be held responsible for any misuse of the information contained in the document and liable to be prosecuted by the Bank, in the event of such circumstances being brought to the notice of the Bank. By downloading the document, the interested party is subject to confidentiality clauses.

6.20 FORCE MAJEURE:

In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the successful bidder shall within a week from the commencement thereof, notify the same in writing to GSC BANK with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, except those which had occurred under any other clause of this contract prior to such termination. If the GSC Bank is closed due to the lockdown notification issued by the Central/State Government pandemic circumstances or any other reasons, the GSC Bank reserve the rights to availing services from the successful bidder (or) avail the services with less number of manpower/quantity.

7 VARIOUS FORMATS

7.1 Annexure: A

Tender acceptance letter & Price bid undertaking (To be given on Company Letter Head)

Date:

To,

The Gujarat State Co-Op Bank Ltd.
Naranpura, Ahmedabad.

Sub: Acceptance of Terms and Conditions of Tender & Price bid under taking.

Tender Reference No:

Dear Sir,

We have obtained the tender/bid document(s) for the above mentioned 'Tender/Work' from N-Procure. Name of Tender:

as per your Bid, given in the above mentioned website (s).

We hereby certified that:

1. We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms/ conditions/ clauses contained therein.
2. The corrigendum(s) issued from time to time by GSC Bank too have also been taken into consideration in its totality/ entirety, while submitting this acceptance letter.
3. We have not tampered/ modified the downloaded price bid template from N-Code in any manner.
4. We offer to work at the rates as indicated in the Price Bid, inclusive of all applicable taxes of Price bid format.
5. We do hereby declare that our firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking and there has been no litigation with any Government department on account of these services.

We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then GSC shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

7.2 Annexure – B

PARTICULARS OF BIDDER (On Letter Head)

1	Name of the bidder	
2	Type of entity – proprietorship firm/ partnership firm/or Pvt. Ltd. Company	
3	Address of the company/firm	
4	Telephone no. /	
5	Mobile no.	
6	Email id	
7	Name of the contact person	
8	Telephone no. / Mobile no of contact person	
9	Document Fee details @ Rs. 2,360/- EMD details @ Rs. 1,00,000/-	RTGS/NEFT/IMPS UTR No. Date:
10	Legal certificates to be enclosed and details in this regard to be provided	
	PAN details	
	Service tax registration details	
	GST registration details	
	Valid shops & establishment registration [Gumasta license] details	
11	Whether any employee of the GSC Bank is on your board or shareholder in bidder's entity/firm	YES/NO, If Yes, please provide details
12	Has any of your director/ partner/ entrepreneur everbeen convicted under any law	YES/NO, If Yes, please provide details

Note: Please attach necessary support documents

DECLARATION

I/We hereby certify that information furnished above is true and correct to the best of my/our knowledge and belief. I/We understand that if any deviation/mis-statement is found in the above statement at any stage, I/We shall be blacklisted and will not have any dealings with the Bank in future.

I hereby confirm that I am authorized to sign the Tender Document.

Date:

Place:

[_____]

Designation:

7.3 Annexure – C

Sr. No.	Details of required documents {Pre-Qualification Criteria(PQC)}	Page No (From to)
1	Tenderer Company Profile	
2	Firm/ Limited Company/ Agency/ Proprietorship/ Partnership Firm/ L.L.P etc. (registered for supply of stationery & Consumables)	
3	Tenderer's Registered Office in Ahmedabad/Vadodara (Address Proof)	
4	Registration details- should be minimum 05 (five) years or more	
5	PAN No. Details	
6	GST No. Details	
7	Shop Establishment License	
8	Certificate of Incorporate, MOA, AOA	
9	Notarized Affidavit on the stamp paper of Rs.300/- (As per format mentioned in Annexure-D)	
10	Tender Acceptance Letter & Bid Undertaking – Annexure A Part-I	
11	Particulars of Bidder – Annexure C	
12	Annual turnover at least Rs.500/- lakhs (During last three financial years i.e. 2022-23, 2023-24 & 2024-25) details.	
	a) Balance Sheet – (2022-23, 2023-24 & 2024-25) with sign & seal	
	b) C.A Certificate for annual turnover	
13	Purchase Order (Exclusive of Air Conditioning Job) a) Single Order of Rs.15/- lakhs and above b) Two Order of Rs.10/- lakhs and above c) Three Order of Rs.5/- lakhs and above (submit as per above work/purchase order or work completion certificate with said amount)	
14	Agency's own bank account detail. (submitted letter of account maintained by bank duly sign & stamp on Bank's letter head)	
15	Tender fee details (Rs.2,000/- + GST)	
16	EMD Rs.1,00,000/- in form of RTGS/NEFT/IMPS Xerox copy (original in separate cover)	
17	Other Documents	

Note:

The parties willing to participate in the above tender are requested to take the following steps so that the technical phase of the tender can be easily verified.

- Page number should be given against it.

- b) The documents as per the title/ details mentioned in the index have to be submitted without fail.
- c) The tender documents shall be classified under the following covers and submitted within the prescribed time limit on or before 21st May, 2025 17:00 Hrs.

- Cover: 1 Cover of tender process fee and EMD amount (Write: Document fee and EMD fee on the cover)
- Cover: 2 Technical documents as per INDEX above (Write: TECHNICAL DOCUMENT on the cover)
- Cover: 3 Keep the above Cover: 1 and Cover: 2 in the third cover. (Write “E-Tender: SUPPLY, INSTALLATION & COMMISSIONING OF AIR CONDITIONERS AT EKTANAGAR SAHAKAR BHAVAN OF THE GUJARAT STATE CO-OPERATIVE BANK LTD” on the cover).

All the parties have to strictly follow the above instructions.

7.4 Annexure – D

(To be submitted Notarized Affidavit on the stamp paper of Rs.300/-)

Affidavit

I/We do hereby declare that our Firm/Company/Agency has not been under liquidation, defaulter, bankrupt not even blacklisted/debarred by any University, Govt. Department/ Public sector undertaking, NGO etc. and there has been no litigation with any Government department on account of these services and has no binding of any police, court case.

Date:

Stamp/Sign of Tenderer

7.5 Annexure – E

DECLARATION

- 1) I, _____ Son/ Daughter of Mr.
_____ Proprietor/ Partner/ CEO/ MD/ Director/ Authorized Signatory of
M/s. _____ am competent to sign this
declaration and execute this tender document.
- 2) I have carefully read and understood all the terms and conditions of the tender and
hereby convey my acceptance of the same.
- 3) The information/ documents furnished along with the above application are true
and authentic to the best of my knowledge and belief.
- 4) I/we am/are well aware of the fact that furnishing of any false information/
fabricated document would lead to rejection of my tender at any stage besides
liabilities towards prosecution under appropriate law.
- 5) Each page of the tender document and papers submitted by my Company is
authenticated, sealed and signed, and I take full responsibility for the entire
documents submitted.

Authorized Signatory (Seal of the Company)

7.6 Annexure - F

Letter of Transmittal

Dated:

To,
General Manager (Administration)
The Gujarat State Cooperative Bank Ltd,
“Sardar Vallabhbhai Patel Sahakar Bhavan”,
Nr. Shastrinagar BRTS Bus Stand,
Ankur Road, Naranpura, Ahmedabad - 380013

Dear Sir,

We, the undersigned, offer to Supply, Install & Commission air conditioners at Ektanagar Sahakar Bhavan of The Gujarat State Co-operative Bank Ltd in accordance with your Tender No. 67/10/2025 dated 06/05/2025. We are hereby submitting our proposal, which includes a Technical Bid Sealed duly signed, stamped in a sealed envelope.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

The prices quoted by us in the Financial Proposal are valid till 60 days from the date of submission of the quotation. We confirm that this proposal will remain binding upon us and may be accepted by you at any time before the expiry date. Prices have been arrived independently without consultation, communication, agreement of understanding (for the purpose of restricting competition) with any competitor.

I/We confirm that we hold all the necessary permissions and licenses required from time to time, as provided by respective government organizations to providing printing job.

I/We confirm that we have not been levied financial penalty or any major penalty in the past by any of our client/principal employer and also declare that our firm/agency/company doesn't have any existing litigation, never blacklisted by any client in India.

We hereby agree and abide to all the terms and condition. We agree to bear all costs incurred by us in connection with the preparation and submission of the proposal and to bear any further pre-contract costs.

We understand that GSC Bank is not bound to accept the lowest or any proposal or to give any reason for award, or for the rejection of any proposal.

Yours faithfully,

Place:

(Signature / Name of Authority)

(Seal of Firm with Registration number signatory/ Stamp of firm)

7.7 ANNEXURE - G

APPLICATION FORM

From:-

To,
The Chief Executive Officer,
The Gujarat State Cooperative Bank Ltd,
“Sardar Vallabhbhai Patel Sahakar Bhavan”,
Nr. Shastrinagar BRTS Bus Stand,
Ankur Road, Naranpura, Ahmedabad - 380013

Sir,

**Sub: E-Tender for “SUPPLY, INSTALLATION & COMMISSIONING OF AIR CONDITIONERS
AT EKTANAGAR SAHAKAR BHAVAN OF THE GUJARAT STATE CO-OPERATIVE BANK LTD”**

Ref: [1] Your Tender Notice No. dated
[2] EMD – NEFT UTR No. Dated for ₹.

I/We have also examined the requisite specifications and my/our offer is to provide the required service in accordance with the requisite scope of work.

I/We quote the rate exclusive of all taxes & duties but inclusive of transportation cost etc.

Yours faithfully,

[]

Signature and stamp of the Bidder [State legal status, Whether Proprietorship, Partnership, Registered Firm, Company etc.

8 Definitions and General Terms and Conditions

8.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

1. "Applicable Law" means the laws and any other instruments having the force of law in India.
2. "Bidder" means the entity bidding for the services under the Contract.
3. "Agency" means the agency whose proposal to perform the Contract has been accepted by The Gujarat State Coop. Bank Ltd.
4. "Contract" means the Agreement entered into between The Gujarat State Coop. Bank Ltd. and the Agency, together with the contract documents referred to therein, including General Conditions (GC), the Special Conditions (SC), all the attachments, appendices, annexure, and all documents incorporated by reference therein.
5. "Deliverables" means the services agreed to be delivered by Agency in pursuance of the agreement as defined more elaborately in the RFP;
6. "Effective Date" means the date on which this Contract comes into force i.e. Date of issuance of Purchase Order (referred as PO).
7. "GC" mean these General Conditions of Contract.
8. "In writing" means communicated in written form with proof of receipt.
9. "Intellectual Property Rights" means any patents, copyrights, trademarks, trade names, industrial design, trade secret, permit, service marks, brands, proprietary information, knowledge, technology, licenses, databases, software, know-how, or other form of intellectual property rights, title, benefits or interest, whether arising before or after execution of the Contract.
10. "Member" means agency/successful bidder.
11. "Party" means The Gujarat State Coop. Bank Ltd. or the Agency, as the case may be, and "Parties" means both of them.
12. "Personnel" means persons hired or appointed by the Agency and assigned to the performance of the Services or any part thereof
13. "RFP" means Request for Proposal .
14. "SC" means the Special Conditions of Contract by which the GC may be amended or supplemented.
15. "Services" means the work to be performed by the Agency.
16. The "Selected Agency" means Agency which is selected through the tender process i.e. Agency.

8.2 Interpretation

In this Agreement, unless otherwise specified:

1. References to Clauses, Sub-Clauses, Paragraphs, Schedules and Annexures are to clauses, sub-clauses, paragraphs, schedules and annexures to this Agreement;
2. Use of any gender includes the other genders;
3. A reference to any statute or statutory provision shall be construed as a reference to the same as it may have been, or may from time to time be, amended, modified or re-

enacted;

4. Any reference to a 'day' (including within the phrase 'business day') shall mean a period of 24 hours running from midnight to midnight;
5. References to a 'business day' shall be construed as a reference to The Gujarat State Coop. Bank Ltd. Working Day
6. References to times are to Indian Standard Time;
7. A reference to any other document referred to in this Agreement is a reference to that other document as amended, varied, novated or supplemented at any time; and
8. All headings and titles are inserted for convenience only. They are to be ignored in the interpretation of this Agreement.

8.3 Ambiguities within Agreement

1. In case of ambiguities or discrepancies within this Agreement, the following principles shall apply:
 - a. as between two Clauses of this Agreement, the provisions of a specific Clause relevant to the issue under consideration shall prevail over those in a general Clause;
 - b. as between the provisions of this Agreement and the Schedules / Annexures, the Agreement shall prevail, save and except as expressly provided otherwise in the Agreement or the Schedules/Annexures; and
 - c. as between any value written in numerals and that in words, the value in words shall prevail.

8.4 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Laws of India.

8.5 Language

This Contract has been executed in English, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

8.6 Notices

1. Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SC.
2. A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.
3. Authorized Representatives: Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by The Gujarat State Coop. Bank Ltd. or the Agency may be taken or executed by the officials specified in the SC.

8.7 Fraud and Corruption

1. Definition

- a. It is The Gujarat State Coop. Bank Ltd.'s policy to require that The Gujarat State Coop. Bank Ltd. as well as Agency observe the highest standard of ethics during the selection

and execution of the Contract. The Gujarat State Coop. Bank Ltd. also requires that the Agency does not demand any service charges from the Resident unless the same is agreed with The Gujarat State Coop. Bank Ltd. in advance. In pursuance of this policy, The Gujarat State Coop. Bank Ltd.: Defines, for the purpose of this provision, the terms set forth below as follows:

- b. “corrupt practice” means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;
- c. “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract with The Gujarat State Coop. Bank Ltd.; and includes collusive practice among bidders, prior to or after proposal submission, designed to establish bid prices at artificially high or non- competitive levels and to deprive The Gujarat State Coop. Bank Ltd. of the benefits of free and open competition.
- d. “collusive practices” means a scheme or arrangement between two or more bidders, with or without the knowledge of The Gujarat State Coop. Bank Ltd., designed to establish prices at artificial, non- competitive levels;
- e. “coercive practices” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract;
- f. “unfair trade practices” means supply of services different from what is ordered on, or change in the Scope of Work which was agreed to;
- g. Measures to be taken by The Gujarat State Coop. Bank Ltd.
 - i. The Gujarat State Coop. Bank Ltd. may terminate the contract if it is proven that at any time the representatives or employees of the Agency were engaged in corrupt, fraudulent, collusive or coercive practices during the execution of the contract, without the Agency having taken timely and appropriate action satisfactory to The Gujarat State Coop. Bank Ltd. to remedy the situation;
 - ii. The Gujarat State Coop. Bank Ltd. may also sanction against the Agency, including declaring the Agency ineligible stated period of time (as decided by The Gujarat State Coop. Bank Ltd.), to be awarded a contract if it at any time it is proven that that the Agency has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a The Gujarat State Coop. Bank Ltd.-financed contract.

8.8 Commencement, Completion, Modification & Termination of Contract

1. Term of Contract

The term under this Contract will be for a period of 1 year which shall start from effective date of each work order.

2. Extension of Contract

8.8.1 If required by The Gujarat State Coop. Bank Ltd., an extension of the term can be granted to the Agency. The final decision will be taken by The Gujarat State Coop. Bank Ltd.

8.8.2 The Gujarat State Coop. Bank Ltd. shall reserve the sole right to grant any

extension to the term above mentioned and shall notify in writing to the Agency, at least one month before the expiration of the term hereof, whether it will grant the Agency an extension of the term. The decision to grant or refuse the extension shall be at The Gujarat State Coop. Bank Ltd.'s discretion.

8.8.3 Where The Gujarat State Coop. Bank Ltd. is of the view that no further extension of the term be granted to the Agency, The Gujarat State Coop. Bank Ltd. shall notify the Agency of its decision at least one month prior to the expiry of the Term.

8.8.4 Upon receipt of such notice, the Agency shall continue to perform all its obligations hereunder, until such reasonable time beyond the term of the Contract with The Gujarat State Coop. Bank Ltd.

8.9 Termination of Contract

- a. Normal termination of the contract would happen at the end of the tenure.
- b. Pre-mature termination of the contract would happen in case of insolvency of bidder or due to conditions of breach happening due to reasons solely and entirely attributable to Bidder, provided prior thirty days' written notice to rectify the same is given by The Gujarat State Coop. Bank Ltd. and failure by Bidder to rectify in the notice period.

8.10 Effects of Termination

8.10.1 In the event of a pre-mature termination of this agreement by The Gujarat State Coop. Bank Ltd., the compensation payable to bidder will be decided in accordance with the Terms of Payment schedule for the milestones completed services and accepted deliverables till the last effective date of termination.

8.10.2 Parties shall mutually agree upon a transition plan and comply with such a plan. The bidder shall agree to extend full cooperation in supporting the transition process.

8.11 Binding Clause

All decisions taken by The Gujarat State Coop. Bank Ltd. regarding the processing of the Contract shall be final and binding on all parties concerned.

8.12 Modifications or Variations

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may be made by written communication between the Parties and after Prior Mutual consent by both the parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

8.13 Governing Law and Jurisdiction

This agreement and all questions of its interpretation shall be construed in accordance with the Laws of India in force at/under the High Court at Ahmedabad having jurisdiction. Suits, if any arising out of the contract/agreement shall be filed by either party in a court of Law to which the Jurisdiction of the High Court of Gujarat extends.

8.14 Any kind of query at estate@gsbank.coop and for correspondence is bank's H. O., Naranpura, Ahmedabad.

*****END OF DOCUMENT*****